



McKinnon Primary School

Care of Personal Property

1. Purpose:

- 1.1. To foster the acceptance of responsibility in all students.
- 1.2. To ensure care and concern for belongings.
- 1.3. Encouraging respect for individual property and the property of others.

2. Guidelines

- 2.1. All teachers will provide ongoing guidance with regard to students taking responsibility for their clothing and belongings.
- 2.2. Parents will be encouraged to work with their children to assume responsibility for their personal property.
- 2.3. Students will develop positive social behaviours through taking responsibility for their clothing/belongings.
- 2.4. The school will expect that all clothing is clearly named.
- 2.5. Any lost property will be kept in a secure place until the end of each month.
- 2.6. The school will implement a process to encourage responsibility of clothing and property and for property lost. This will include:
 - 2.6.1. The school implementing and maintaining the following procedures:
 - 2.6.1.1. Students will be reminded before recess and lunch of the expectation that whatever is taken or worn out at these times will come back at the beginning of class time.
 - 2.6.1.2. Any lost property will be housed in one location and if unclaimed, will be donated to the second hand uniform shop.
 - 2.6.1.3. Students will be expected to check the lost property before the end of each month.
 - 2.6.2. The school providing the following support structures:
 - 2.6.2.1. Monitoring of clothing/belongings taken out at recess and lunch
 - 2.6.2.2. Ongoing communication with the school community
 - 2.6.2.3. Encourage responsibility through the Primary Years Programme
 - 2.6.3. The parents will support the program through:
 - 2.6.3.1. Ensuring that all clothing is named
 - 2.6.3.2. Reminding their child to look after their belongings
 - 2.6.3.3. Reminding their child to look for any lost property
 - 2.6.3.4. Discussing the importance of taking responsibility for their belongings

3. Evaluation:

- 3.1. This policy will be reviewed as part of the school's three-year review cycle.

This policy was last amended by School Council in: May 2018