



**McKinnon Primary School**  
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## **MINUTES OF THE SCHOOL COUNCIL MEETING**

**held on Monday, August 15<sup>th</sup> 2016 at 6:00pm**

**Present:** Carly Griffen, Suzanne Khatib, Andrew Morrow, Monique Bocking, Wayne Kitney, Ben Moncrieff, Brenda MacDonald, Mark Henery, Natasha Hosein, Soeren Lange

**Apologies:** Emma Lockwood, Natalie Rose

**Invited Guest:** N/A

**Visitor:** N/A

**Observers:** N/A

**Minute Taker:** Stephen Milward

<b><u>ITEM</u></b>	<b><u>DETAILS</u></b>	<b><u>ACTION</u></b> <b><u>[Recommended or taken]</u></b>
<b>1. Quorum and Welcome</b>		Quorum Met
<b>2. Minutes of the Previous Meeting</b>	"That the minutes of the previous meeting be accepted with amendments"	Moved: Suzanne Seconded: Natasha Carried
<b>3. Business Arising from the Previous Minutes</b>	None	
<b>4. Correspondence</b>	Correspondence will be distributed electronically.	MOTION: For the correspondence to School Council be accepted. Moved: Andrew P Seconded: Carly Carried
<b>5. Reports</b>		
<b>A. Principal's Report</b>	<p>Andrew tabled his report in the meeting.</p> <p><u>Staffing</u> A number of roles have been advertised. Andrew has advised the reasoning for the end dates on roles. The Library technician has been re-graded. The administration role is to cover Denise Visser's absence. 4 Integration Aides are to be recruited at 0.4 time fraction. This is to increase the support within our program for Students with Disabilities students. 2 Classroom teachers are to be recruited to cover Natalie Stone and Sheridan Duffy's family leave both commencing at the beginning of Term 4.</p> <p>Family Leave and Leave Without Pay staff members that are due to return in 2017 will be contacted to find out their intentions so the school can make</p>	The Principal's report be accepted. Moved: Andrew P Seconded: Carly Carried

	<p>operational decisions on the mix of fixed term and ongoing staff.</p> <p><u>Principal Projections</u> Projection is that enrolments will be reduced next year. Andrew has met with neighbouring principals to ensure that future students are only enrolled in one school. The international student profile for McKPS is envisaged to remain at 20 students.</p> <p><u>Parent Forum</u> Andrew encourages all to attend the forum that is being facilitated by Jenny Mackay</p>	
<b>B. Finance Committee</b>	<p>Reports and minutes was emailed to all School Council members.</p>	<p>The Finance report be accepted. Moved: Andrew P Seconded: Mark Carried</p>
<b>C. Policy Committee</b>	<p>Number of new policies that have been presented.</p> <p><u>Statement of Commitment Child Safety Standards</u> A number of policies will be formed in this area to make sure that we comply with legislation. McKPS has until the end of the year to be compliant with the 7 standards. We are confident that we will be compliant by 28SEP16.</p> <p><u>Anaphylaxis Policy</u> Moved with some amendments</p> <p><u>Acceptable Use of Digital Resources</u> This policy is part of our eSmart accreditation. This policy will be introduced to school as soon as this is ratified by School Council.</p> <p><u>eLearning Policy</u> This policy works alongside the Acceptable Use of Digital Resources</p>	<p>The Policy report be accepted. Moved: Andrew P Seconded: Monique Carried</p> <p>MOTION: To accept the Statement of Commitment to Child Safety Moved: Wayne Seconded: Natasha Carried</p> <p>MOTION: To accept the Anaphylaxis Policy with minor changes discussed Moved: Andrew M Seconded: Monique Carried</p> <p>MOTION: To accept the Acceptable Sue of Digital Resources Policy Moved: Carly Seconded: Mark Carried</p> <p>MOTION: To accept the eLearning Policy Moved: Soeren Seconded: Monique Carried</p>
<b>D. Community Partnerships Committee</b>	<p>Working Bees are being organized and the Everbrite app has been set up with people signing up.</p> <p>The Peace Garden and some preliminary work on the front garden will be performed at the same time to save on equipment hire costs.</p> <p>Planning for the working bees are well advanced. Andrew M to approach suppliers to solicit donations.</p>	<p>The Community Partnership report be accepted. Moved: Wayne Seconded: Soeren Carried</p>

	<p>Family/Parent donation of outdoor furniture will be encouraged as well as donation of plants and other items.</p> <p>Request for a donation where families cannot attend working bees. This would be a suggested amount. This would be configured in Everbrite and Qkr.</p> <p>The first step has been made on the re-development of the school's website. A survey has been performed with results being collated for recommendations.</p>	
<b>E. Parents' Club</b>	School disco is coming up with a number of families purchasing tickets via Qkr.	The Parents' Club report be accepted. Moved: Carly Seconded: Andrew P Carried
<b>6. Listed Items</b>		
	<p><b>Students Attitude to School Survey Results</b></p> <p>Suzanne has met with a sample group of students and reported to council their perceptions at the time of the survey compared with now. The areas Suzanne interrogated were Classroom Behaviour, Teacher Empathy and Stimulated Learning.</p>	
<b>7. Next Meeting</b>	6:00pm Monday 17 <sup>th</sup> October 2016 STAFFROOM	
<b>8. Closure of meeting</b>	7:42pm	