



McKinnon Primary School Class Placement Policy

1. PURPOSE

A clearly defined, collaborative process for the placement of students into classes will lead to greater efficiency, increased understanding and improved opportunities for learning.

2. AIM

To provide each student with the opportunity to be part of a class of students that will allow them the best opportunity to learn.

To form well-balanced classes of students that consider each child's social, emotional and academic characteristics.

To ensure that optimum use is made of the prior knowledge that teachers, parents and others have of each student prior to class placement.

3. GUIDELINES

While the allocation of children to various classes, class structures and class compositions are all ultimately responsibilities of the Principal opportunities for parents to contribute to the process are promoted.

The Principal, in consultation with staff and after considering student numbers, will determine the number of classes for the following year, class sizes and the year levels.

Expressions of interest will be sought from staff members to teach each year level or class.

When formulating classes consideration will be given to gender, the previous class, each child's ability, behaviour and learning partnerships, etc. Individual needs and a whole school perspective must be considered.

The Principal will offer input from parents via the newsletter. All parent input must be directed to the Principal and placed in writing by the end of Term Three of the previous year.

Staff members will not disclose the composition of proposed classes or any teaching staff prior to any formal announcements.

Details relating to the school organisation, students' classes, and teachers' roles will be released to parents by the end of Term Four.

Concerns regarding the placement of specific students in classes, the allocation of particular teachers to classes, or the overall structure of classes must be directed to the Principal Class as soon as practical.

3.1. POLICY REVIEW AND APPROVAL

Policy last reviewed	14/02/2023
Consultation	Ed Sub Committee – 14/02/23 School Council – 20/02/2023
Approved by	Principal
Next scheduled review date	February 2027