



McKinnon Primary School – Minutes



Meeting Name	School Council	Meeting Date	19 th August 2024
Attendance	Louise Schirmer, Sukant Gupta, Richie Yeo, Lauren Bukowski, Shweta Mookerjee, David Zuker, Amanda Young, Andrew Kearn Online: Geoff Manolitsa, Sai Tavate, Brianna Wood	Meeting Time	6:00pm
Apologies	Rebecca Newbould, Claire Brooks	Meeting Venue	Staffroom
Invited Guest	6:00-6:15pm Steve Baldock – Their Care OSHC presentation 6:30-6:45pm Daniel Dunlevie & Jackie Rawnsley – Team Kids OSHC presentation 7:00-7:15pm Carson Strobel, Jeff Fleming & Gabriel Yau – Kelly Club OSHC presentation	Visitor	
Observer		Minute Taker	Jodie Geri

Item	Agenda Details & Discussion	Proposed Motions Actions
1.0	Welcome	
1.1	Acknowledgment of country We respectfully acknowledge the Bunurong People of the Kulin Nation, who are the Traditional Owners of the land on which McKinnon Primary School is located and pay our respect to their Elders past, present and emerging.	
1.2	Presentation of Outside School Hours Care (OSHC) Shortlisted <ol style="list-style-type: none"> 1. Their Care – Presentation followed by discussion 2. Team Kids – Presentation followed by discussion 3. Kelly Club – Presentation followed by discussion 	<ul style="list-style-type: none"> • Feedback/ comments attached • Jodie to email school council opportunity for further feedback before sub-committee meeting to make final recommendation • David to follow up with Team Kids with a chance to respond • Jodie to complete reference checks



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2.0	Minutes of Previous Meeting Minutes of School Council Meeting	“That the minutes from the School Council previous meeting are accepted.” Moved: Richie Yeo Seconded: Sukant Gupta Carried: All
3.0	Quorum Yes	
4.0	Conflict of Interest Nil	
5.0	Correspondence Cricket Victoria short term hire request	“That the School Council approves short term hire for Cricket Victoria of Tucker Road Oval for cricket coaching 28/8, 4/9, 11/9 and 18/9 for 1 hour after each school day.” Moved: Andrew Kearn Seconded: Rebecca Newbould Carried: All
6.0	Child Safe Safety Standards Outside School Hours Care – meeting standards	
7.0	REPORTS	
7.1	Principal’s Report The Principal’s Report emailed to School Council Members SRC was missing from the report	“That the Principal’s Report be accepted.” Moved: Sukant Gupta Seconded: Lauren Bukowski Carried: All



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7.2	<p>Finance Committee – Monthly documents to be emailed to School Council Members to be sent out after meeting</p> <ul style="list-style-type: none">Minutes and Reports<ul style="list-style-type: none">A- Balance Sheet – July 2024B- Operating Statement – July 2024	<p>“That the School Council move July’s \$135,747 payments be endorsed and all presented reports accepted as a true and correct depiction of the McKinnon Primary School finances” Moved: Lauren Bukowski Seconded: Shweta Mookerjee Carried: All</p>
	<p>Purchasing card Summary to be tabled Recommendation: approved to take to School Council</p>	<p>“That the School Council move all statements and payments as tabled for the School Purchase Card Summary be accepted” Moved: Shweta Mookerjee Seconded: Amanda Young Carried: All</p>
	<p>Camp budgets – Year 3 and 6 Budget to be tabled – Recommendation from Finance committee to approve Year 3 – Camp Jungai - \$540 per student Year 6 – Grantville Camp - \$460 per student</p>	<p>“The School Council approve the budgets for Year 3 and Year 6 camps” Moved: Sukant Gupta Seconded: Richie Yeo Carried: All</p>
	<p>Fundraising Performing Arts Recommendation: “The Finance Committee recommends that the School Council approve the fundraising for Performing Arts team raise funds for PA events”</p>	<p>“That the School Council approve the fundraising for Performing Arts team raise funds for PA events” Moved: Lauren Bukowski Seconded: Amanda Young Carried: All</p>



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7.3	Buildings and Grounds Committee Minutes emailed	“That the Buildings and Grounds subcommittee minutes be accepted.” Moved: Shweta Mookerjee Seconded: Louise Schirmer Carried: All
7.4	Marketing and Communication Committee Minutes emailed	“That the Marketing and Communication subcommittee minutes be accepted.” Moved: Richie Yeo Seconded: Sukant Gupta Carried: All
7.5	Education Committee Minutes emailed	“That the Education subcommittee minutes be accepted.” Moved: Sukant Gupta Seconded: Lauren Bukowski Carried: All
7.6	Parents’ Club Minutes to be tabled The number of attendees to the Father’s Day social event has met the minimum required	“That the Parents’ Club minutes be accepted.” Moved: Andrew Kearn Seconded: Shweta Mookerjee Carried: All



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Item	Agenda Details & Discussion	Proposed Motions Actions
8.0	LISTED AGENDA ITEMS	
8.1	Parents Contribution summary Tabled	Requested standing agenda item
8.2	Building Update Discussion	Requested new standing agenda item
8.3	Friday Treats Update – SRC has been trialling icy poles. Chris Barker is gathering data to provide to Parents' Club for future reference. Geoff has spoken to Leo for Finer Foods, he has still been interviewing. May have some interested parties to run canteen for next year.	
8.6	Agenda items for next meeting To be sent to Jodie by Tuesday 15 th October 2024	
9.0	Business arising Nil	
10.0	Meetings for October 2024 Buildings & Grounds: Monday 7 th October at 5:00pm Education: Tuesday 8 th October at 8:00am Parents' Club: Monday 7 th October at 6:00pm Communication and Marketing: Tues 8 th October at 5:30pm (online) Finance: Thursday 10 th October at 8:30am School Council: Monday 21 st October at 6:00pm	Louise and Geoff unavailable for next meeting – David to chair Meeting 8:02 pm closed