

# PARENT PAYMENT ARRANGEMENTS

## Key Points:

Please complete your form and return to the office as soon as possible.

**Payments do not commence until Term 1, 2026.**

**Periodical Contribution Plans can be set up to split your total.**

Dates for contributions are:

- Friday 13<sup>th</sup> February 2026
- Friday 13<sup>th</sup> March 2026
- Monday 13<sup>th</sup> April 2026
- Wednesday 13<sup>th</sup> May 2026

Donations to the library and building funds are tax deductible. A tax receipt will be sent home with your child.

**Activities Package is optional to pay as a total package** up front. Alternatively, you can pay as you go through the year.

**2026 Parent  
Contributions  
– Year 5**

Dear parent/guardian,

McKinnon Primary School (McKPS) is looking forward to another great year of teaching and learning and would like to advise you of McKPS's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to integrate the PYP program with the Victorian Curriculum, offering a wide range of special curriculum experiences, enhanced digital learning opportunities, student resources and materials.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Suzanne Khatib*

Suzanne Khatib  
Principal

*Geoff M*

Geoff M.  
School Council President

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum                                                                                                                                                                                                                                                                                                                                                    | Amount       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art – eg. paint, crayons, canvas, glitter, coloured paper (\$48)</li> <li>• General classroom materials – eg. diary, poster paper, books (\$117)</li> <li>• Language materials – (\$8)</li> <li>• PYP materials – Maths, Science, English, Environment, Performing Arts (\$56)</li> <li>• Sports – equipment (\$10)</li> <li>• STEM materials – (\$8)</li> </ul> |              |
| <i>Online subscriptions</i> <ul style="list-style-type: none"> <li>• ICT – Compass, Littlefox, Arch, SPA tracker, Livebinder, newsletter, class creator (\$23)</li> <li>• PYP – IB Curriculum, Padlet, Twinkl, Generation Genius (\$42)</li> <li>• English – Essential assessment, Little Learners Love Literacy, Storybox, Grammarly (\$15)</li> <li>• Maths – ACER, Maths 300, Essential assessment (\$15)</li> </ul>                                           |              |
| ICT devices – provision of devices from the shared classroom sets (\$14)                                                                                                                                                                                                                                                                                                                                                                                          |              |
| Swimming and water safety – to be advised later in year                                                                                                                                                                                                                                                                                                                                                                                                           |              |
| Printing and photocopying of worksheets and learning materials (\$40)                                                                                                                                                                                                                                                                                                                                                                                             |              |
| <b>Total Curriculum Contributions</b>                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$396</b> |

| Other Contributions - for non-curriculum items and activities                                                    | Amount      |
|------------------------------------------------------------------------------------------------------------------|-------------|
| First aid supplies and equipment to meet student health needs, including tissues, sanitiser bulk ordering (\$35) |             |
| School grounds maintenance and improvements (\$30)                                                               |             |
| <b>Total Other Contributions</b>                                                                                 | <b>\$65</b> |

| Tax deductible contributions                                                                                                                                                                                                                    |    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that the sustain the library as a valuable resource (Suggested - \$30)                                                                         | \$ |
| <b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure such as air conditioners, CCTV & security system, plumbing, cleaning building exteriors, etc. (Suggested - \$40) | \$ |

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Champion Education for your child to individually own and use.

### Extra-Curricular Items and Activities – provided on a user-pays basis

McKPS offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

These items can be paid for separately as they arise, or as a package to ensure your child does not miss out on any activities. You will simply need to consent on Compass as they are confirmed.

| Extra-Curricular Items and Activities – Year 5                                        |      |                                     |      | Amount |       |
|---------------------------------------------------------------------------------------|------|-------------------------------------|------|--------|-------|
| Activities Package Year 5 - dates to be scheduled                                     |      |                                     |      |        |       |
| This includes:                                                                        |      |                                     |      |        |       |
| Dance                                                                                 | \$12 | Science workshop – Earth Science    | \$17 |        |       |
| Team Building Workshops                                                               | \$17 | Science workshop – Renewables       | \$13 |        |       |
| Drama Toolbox – Histories                                                             | \$20 | Dramatime –Observing Sustainability | \$16 |        |       |
| Year 3-6 Athletics Carnival                                                           | \$12 | Excursion -ACMI – Video & Media     | \$36 |        |       |
| Business and Economics                                                                | \$20 | Year 3-6 Swimming Carnival          | \$14 |        |       |
| Additional activities not included: Swimming Trials, Camp, Swimming Program & Concert |      |                                     |      |        |       |
| Total Extra-Curricular Items and Activities                                           |      |                                     |      |        | \$177 |

### Financial Support for Families

McKinnon Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- School Savings Bonus **balances** can be used for Activities and Camps
- State Schools Relief (SSR)
- 2026 Payment plans split across 13<sup>th</sup> February, 13<sup>th</sup> March, 13<sup>th</sup> April and 13<sup>th</sup> May

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jodie Geri

Ph: 03 9578 1851 Email: mckinnon.ps@education.vic.gov.au

### Refunds

Please refer to the McKPS Refund Policy for information regarding refunds.

# PAYMENT SUMMARY – Year 5, 2026

Please return this page to the office. Please write clearly.

|                       |  |                |  |
|-----------------------|--|----------------|--|
| Student Name          |  |                |  |
| Parent/Guardian Name: |  | Daytime phone: |  |

I agree to the contributions listed below:

| Category                                                                   | Totals    |
|----------------------------------------------------------------------------|-----------|
| Curriculum Contributions                                                   | \$        |
| Other Contributions – First Aid & Grounds Maintenance (Non-tax deductible) | \$        |
| Building Fund (Tax-deductible)                                             | \$        |
| Library Fund (Tax-deductible)                                              | \$        |
| Extra-Curricular Items and Activities (Activities Package)                 | \$        |
| <b>Total</b>                                                               | <b>\$</b> |

☐ I will be applying for CSEF for this student

Payment methods – no payments can be made until 2026. Please select your preferred method of payment:

| Select                   | Option                                                                            | Description                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <b>Online - CompassPay – your choice to pay in full or periodical once set-up</b> | Payment can be made <b>in full or as periodical contributions</b> over four months. You will receive a notification on your dashboard when your payment is ready to activate. These are set up individually based on details provided above. You will not see them on Compass until we have received your form back at the office. 2026 Contribution plans <b>13th February, 13th March, 13th April, 13th May</b> |
|                          |                                                                                   | <b>OR</b>                                                                                                                                                                                                                                                                                                                                                                                                         |
| <input type="checkbox"/> | <b>At the Office – single lump sum</b>                                            | EFTpos and credit card payments (Mastercard and Visa only) will be accepted at the school office in person, over the phone or complete below commencing 3rd February.                                                                                                                                                                                                                                             |
| <input type="checkbox"/> | <b>At the Office - Periodical Contribution</b>                                    | Credit card payments (Mastercard and Visa only) will be accepted for payment plans by completing below. <b>2026 Plan dates: 13th February, 13th March, 13th April, 13th May</b>                                                                                                                                                                                                                                   |

## Credit Card Details – Mastercard and Visa only

Credit card payments can be made either in person, or by completing the information below and sending it to the school office. **\*\*All credit card details will be destroyed once the transaction has been successfully completed.**

Credit Card Details:

|               |  |  |  |  |  |  |  |         |  |       |  |      |  |    |  |
|---------------|--|--|--|--|--|--|--|---------|--|-------|--|------|--|----|--|
|               |  |  |  |  |  |  |  |         |  |       |  |      |  |    |  |
| Name on Card: |  |  |  |  |  |  |  | Expiry: |  |       |  | CCV: |  | \$ |  |
| Signature:    |  |  |  |  |  |  |  |         |  | Date: |  |      |  |    |  |

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.